

Interns Evaluation by Field Training Coordinator (Form #6)

Intern Name	
University ID No.	
Internship Stage	
From	
To	
Name of the Training Facility	
Training Facility Department	

GENERAL EVALUATION	Marks	INITIATIVE AND MOTIVATION	Marks
Attendance (5)		Works effectively with minimal supervision (5)	
Punctuality (5)		Initiates appropriate actions and follows through to completion (5)	
Attitude, behavior, and courtesy (5)		Uses and manages time efficiently (5)	
Time management at work (5)			
Apply safety procedures (5)			
TOTAL (25)		TOTAL (15)	

COMMUNICATION SKILLS	Marks	ACCOMPLISHMENT OF ASSIGNMENTS	Marks
Comprehension of oral and written Instruction (5)		Acquired appropriate knowledge (5)	
Communicates information orally with clarity (5)		Acquired appropriate skills (5)	
Written communication is complete, concise, and accurate (5)		Quality and accuracy of work (5)	
TOTAL (15)		TOTAL (15)	

KNOWLEDGE AND COMMITMENT	Marks	INTERPERSONAL RELATIONS	Marks
Overall quality of internship student (5)		Accepts direction from supervisor (5)	
Understanding of relevance to the specialty (5)		Accepts constructive criticism of performance (5)	
Understanding of organization's role in the larger context (5)		Coordinative teamwork (5)	
TOTAL (15)		TOTAL (15)	

GRAND TOTAL (from 100)	
Comments:	

Field Supervisor Name	Signature	Date

Stamp: